



Instructions for the Use of the Official Beach (Doubles) Volleyball Scoresheet



1. BEFORE THE MATCH

On the upper part of the form

- 1.1 Name of the competition (e.g. FIVB World Tour, Open – Australia 1999)
- 1.2 Division: men or women (put an x in the box)
- 1.3 Site (city)
- 1.4 Beach (name of beach)
- 1.5 Round to be played (indicate as follows with an x in the box):
 - Winner's bracket or pool play: **Elim**
 - Loser's bracket or play-off: **Classif**
 - Semi-final round: **Semi-F**
 - Final round including all medal matches: **Finals**
- 1.6 Match number (from the daily schedule):
- 1.7 Date (day / month / year, dd/mm/yy)
- 1.8 Teams (write in order of daily schedule of matches); leave the circles A, B
- 1.9 Country (use 3 letter country initials) use upper case letter only e.g.: SUI
- 1.10 Court (number 1 or 2, etc or C for central)
- 1.11 Indicate main draw or qualification (put an x in the box)
- 1.12 Indicate format of match (put an x in the box)

In the square on the lower left hand corner of the scoresheet

- 1.13 Players names (put in the same order as the daily schedule of matches); leave circles A, B. All names of players / officials should be written in lower case except the first letter of the family name and initials. E.g.: Smith, J.
- 1.14 Players numbers: (number of the players from each team)
- 1.15 Country (use three letter country code, inserted next to the circles)

In the square on the lower right hand side of the form (*Family Name, Initials*)

- 1.16 1st referee (name, country)
- 1.17 2nd referee (name, country)
- 1.18 Scorer (name, country)
- 1.19 Lines judges (family names and initials, corresponding to their positions counter-clockwise from the 1st referee)
- 1.20 Country: below TEAM (use three letter country code)

2. AFTER THE TOSS FOR SERVICE

Before starting the match, the Scorer must obtain the following information:

- 2.1 Immediately after the toss:
 - a) Signature of the captains (in captains pre-game signature box) after verifying points 1.13 and 1.14 (i.e.; checking that the players uniform #1 and #2 correspond to the correctly spelt players name).

- b) Indicating the captain with a circle around their player number in the TEAMS box.
- 2.2 From the 1st referee
 - a) The team that serves first
 - b) The side of the playing court where each team begins
- 2.3 From the 1st referee or 2nd referee the Scorer must obtain the respective teams serving order. An asterisk * should be inserted into the TEAMS box next to the number of the respective teams first server.
- 2.4 The Scorer records the names of the team A and B in all eight (four for each team) corresponding circles corresponding to the sides of the playing court in which each team begins the set (team A is on the left of the Scorer and B is always in the right of the Scorer), and is always recorded in uppercase i.e.: A, B. No alteration is made to the A or B next to the circles.
- 2.5 The Scorer records the service order recording firstly the serving teams, first server in line marked I : e.g. Team A player 2, then on line III mark the other player from the team serving first. E.g.: player 1. Put in boxes II and IV the other teams (receiving first) service order.
- 2.6 In the box POINTS: (in the center section) record the country code of the respective teams and if necessary the teams uniform color E.g.: AUS – Green

3. DURING THE MATCH

- 3.1 In the top section in start time: record the actual starting time of the first serve in hours and minutes (24 hours' clock, 00:00)
- 3.2 The Scorer checks the order of service according to the order in which the players are recorded opposite roman numerals I to IV printed on the left side of the center section of the scoresheet.
- 3.3 The Scorer records the services of each player and controls the result of each service working along the boxes numbered 1-30. The scorer works through the boxes corresponding to the service order I 1 box, II 1 box etc. The Scorer then proceeds as follows:
 - a.) The first service is indicated by crossing or ticking off the number of the box marked 1 in the column of the serving player. Once the team has lost the service, they record in the box the total number of points scored by the serving team to that point in the game:
 - b.) In the middle of the scoresheet there is a Team Points row for each team. This is numbered from 1 to 20. This is the row to record from left to right the score of the corresponding team by crossing through the number of points scored. When the team loses service, the last number marked in the points column is recorded under the box whose crossed off number corresponds to the player who had the service.
- 3.4 During the set recording will continue this way until the following things may occur:
 - a.) The Scorer continues in this way successively until the end of the set / match, which has its end time recorded in the end time section (top right). This is the exact time at which the match finished.
 - b.) If there is a tie 16:16 (in format A), the team which first scores the 17th point wins the match.
 - c.) The numbers not crossed off in the Team Point's column of each team are cancelled.
 - d.) In the Service Order box of each team the score for each team's last server is circled. The score should of course be the same as c).

- 3.5 The Scorer must record in the COURT SWITCH SCORE box the score for team A on the left and the score for team B on the right. The addition of these two scores should add up to multiples of 5 (i.e.: 5,10,15,20...), Except in format B when it is multiples of four. Any unused boxes should be crossed off at the end of the set. Should an error occur which is greater than a multiple of 4 or 5 it is still recorded as it actually occurred.
- 3.6 TIME-OUTS:
Below the SERVICE ORDER, TEAM and PLAYER section are the boxes for recording time-outs:
- a.) When a team calls its time-out, the Scorer records, in the box, the points scored by both teams up to that moment.
 - b.) The first score (i.e.: on the left) is always the number of points scored (at the time of the Time-out) by the team that requesting the time-out. (i.e. on the left side, the other team on the right)
- 3.7 MISCONDUCT SANCTIONS:
- a.) All sanctions must be recorded in the boxes next to the PLAYER service order column.
 - b.) The first score (i.e.: on the left) is always the number of points scored (at the time of the sanction, not the score after the sanction) by the team member that is penalized. (Same as 3.6 b.)
 - c.) The score should be recorded on the appropriate line corresponding to the player to be penalized, as sanctions are applied individually.
 - d.) Points scored due to sanction of a misconduct conduct of the opponent must be circled in the Team Point's row.
- 3.8 Delay Sanctions:
- a) All delay sanctions must be recorded in the boxes next to the TIMEOUTS for each team.
 - b) The first score is always the number of points scored at the moment of the team being penalized, not the score after the sanction (i.e.: on the left side, the other team on the right)
 - c) Points scored due to delay sanctions must be circled in the Team Point's row.

4. AFTER THE MATCH

- 4.1 In the column entitled DURATION, they put the time the set lasted in total minutes (Start Time minus End Time) recorded only as a number (of minutes) e.g. 65. If there is any information that affects the duration (e.g. Weather delay) in the remarks section the Duration must have an * next to it.
- 4.2 In the column marked POINTS of each team, they write in the box corresponding to each team, the total points scored by the respective teams in the set.
- 4.3 In the column marked TIME-OUTS, they record, in the box corresponding to each team the number of time-outs granted to each respective team. For Duration, Points or timeouts a numeric number must be entered not -.
- 4.4 On the last line WINNING TEAM, they record the name of the winning team and its country code in the brackets.

- 4.5 The Scorer records (or allows with the permission of the first referee the recording of) any protests presented correctly under the Judges Conference regulations. The team captain will dictate or write the protest on the reverse of the scoresheet. (See 5, Remarks Section)
- 4.6 Finally, in the respective square, the signatures of approval are recorded in the following order:
 - a.) The two captains (CAPTAIN'S POST MATCH SIGNATURE box)
 - b.) The Scorer
 - c.) The second referee
 - d.) The first referee
- 4.7 If for any reason the scoresheet is unsigned after 20 minutes, the referee or Supervisor may sign pp on the player(s) behalf but this must but this must be noted in the remarks section.

5. REMARKS SECTION

- 5.1 Before, during or after a match the Scorer may be required to record details on the back of a scoresheet.
- 5.2 The appropriate box at the bottom left side of the page should be ticked to indicate that remarks have been made on the back of the scoresheet.
- 5.3 Sufficient details should be recorded relating to the remarks (e.g.: Score, Team, Player Number, Time etc.)
- 5.4 As appropriate the remarks section must be signed (referee, etc.)

6. SPECIAL CIRCUMSTANCES

- 6.1 In the case of forfeit, defaults, and incomplete teams the scoresheet is completed with all information necessary to complete the match result.
- 6.2 In the case of the points row or service order boxes being fully used up a second scoresheet must be used with all appropriate service order details transposed onto the second scoresheet.
- 6.3 Only in the case of misconducts are the points scored circled.

7. FORMAT B SCORESHEET

- 7.1 The Format B scoresheet is the same as Format A except for:
 - a) Indicating on the top portion of the scoresheet by checking FORMAT B and indicating SET.
 - b) A captains pre-match signature is only required on Set 1 scoresheet and a captains post match signature is only required on the deciding set scoresheet.
 - c) The A and B allocated (Left and Right side at start of Set 1) to each team remain with the respective team for set 2 and 3 even though they might not start on these respective left and right sides from the scorer.
 - d) Signatures are only required post match on the final sets scoresheet.
 - e) Duration is for each individual set.
 - f) The final result is recorded on the deciding sets scoresheet only.
 - g) An extra line is added below the winning team in the format (example) 2:0 (12-6, 12-5) 65 min. (This is the deciding set end time – the first set start time).
 - h) The teams may not remain A and B as for the first set throughout the entire match.
 - i) The result of the toss for Set 1 and Set 3 (if required) should be recorded in the remarks section.